

DRAFT

**SUSSEX YACHT CLUB
MINUTES OF THE MEETING OF THE MAIN COMMITTEE
HELD MONDAY 16th November 2015**

Present:

D Ramus	Commodore
S Vyse	Vice Commodore, Chair Publicity & New Members
Pat Hill	Rear Commodore, Chair, House Committee
T Kinch	Rear Commodore, Chair Moorings & Maintenance Cttee
L Woodhams	Rear Commodore, Hon. Treasurer
N Fraser-Betts	Director, House Committee
D Golding	Director, Buildings Maintenance Committee
N Prescott	Director, Sailing Through History (Southwick) Cttee
G Roberts	Director, Moorings & Maintenance Committee
M Rummery	Director, Moorings & Maintenance Committee
G Weston	Director, House Committee
T Leigh	Ex-officio, Secretary
Jacqui Flood	Ex-officio, Asst. Secretary

Apologies:

T Cork	Director, Sailing Section Captain
K Headon	Director, Training Principal
D Skinner	Director, Moorings & Maintenance Committee
A Weber	Director, Safety Boat Manager

Directors Elect

Ex-Officio:

Robert Reeves	
Kevin Knight	
Anne Macey	
Helen Foster	
Ian Bush	
Dave Norwood	Chair, BSAC

Absent:

What: Action to be completed
Who: Person assigned to complete the Action
When: Deadline; date by which the Action is to be completed by assignee
Status: Ongoing, On Hold, Over Due, Complete

Commodore welcomed the Directors elect present and asked them to introduce themselves.

WHO WHEN STATUS

938 MINUTES OF LAST MEETING

Agreed to be true summary.

Proposed: Commodore For 8 Ab: PH, MR (not present)

Carried Unanimously

939 MATTERS ARISING

939.1 923.1 – Wavelength Update

All information for the next edition of Wavelength are currently with the Member who will be editing this edition

SV Dec Ongoing

and it is hoped the magazine will be sent before Christmas.

939.2 923.2 - Race Results PC

The pc was ready to have the Sailwave software installed, after which it would be given to the Sailing Captain.

SV ASAP Closed

939.3 923.3 – Volunteer Directory

The premise of the Directory is that it would be distributed to the members advising them of the types of voluntary roles that were available in the Club and the spec of each role, ie. time/knowledge/skills. All Sections had been asked to provide a list of the type of roles they have. SV will draw up draft directory and circulate to sections prior to publication. So far only one Committee Chair (TK) had submitted details of their volunteers.

SV ASAP Ongoing

939.4 923.4 – Rule Book Review

This item is still to be visited by House Committee. Will report to December's meeting.

PH ASAP Dec

940 AGM MATTERS

940.1 924.1 – Flag Officer & Director Nominations & Rotation

The meeting was advised that those who had been nominated for Flag and Director vacancies to be put to the Membership at the AGM in January.

940.2 President & Vice President Nominations

SV proposed that Chris West be nominated as President, Derek Copeman and Alan Saunders as Vice Presidents and David Ramus, on completion of his term as Commodore, be nominated as Vice President.

Proposed: SV 2nd: TK Carried Unanimously

940.3 Honorary Members

A list was distributed outlining changes required to the Honorary Member List. It was very unfortunate that the Club lost two Honorary Members during the year and their names would be removed. It was noted that a local yacht club was missing from the list – it was confirmed that this was a typo and that the Commodore was a member.

Two nominations for new Honorary Members and after much discussion, which are in the Confidential Minutes of the meeting, the Board felt that they could not propose either nominated person and it would be up to the individuals who put their names forward to seek approval of the AGM.

940.4 Percy Ludgate Trophy

Discussion held and decision reached – in Confidential

Minutes.

941 FINANCE COMMITTEE

941.1 Approval of SYC Audited Accounts

Treasurer asked if there were any queries on the Bar and Catering Accounts. None

Treasurer asked for any queries on the Club's Main Accounts. The Treasurer was asked to give further information on two areas of expenditure; Employee Expenses and Repairs and Maintenance. The meeting was advised that the employment expenses were cost of living increases and that one member of staff (Maintenance), prior to joining the staff, was employed on a self employed basis.

The repairs and maintenance figure pertained to the Bar.

Prior to further questions, it was ascertained that unfortunately an incorrect set of accounts had been sent to the Board and therefore they could not vote. The correct set were distributed and all asked to review and respond with any questions to the Secretary by 23 November.

All 23/11 Ongoing

942 FIXTURES CARD

Although the production was in hand, there were currently no race start times given, which is delaying the "sense checking" procedure. SV confirmed he would speak with TC urgently. Query was raised regarding the Black Rock and Ferguson. Confirmed SV to speak with KH upon his return from leave.

SV/TC Immed Ongoing
SV/KH ASAP Ongoing

943 HOUSE COMMITTEE

943.1 General Report

It was reported that the Restaurant was soon to be decorated with the flags and pictures taken down. The new Chef, Alan Williamson, is on trial and good reports have been received. Details of the Christmas and New Year's Eve parties are to be available and tickets on sale from Monday 23rd November.

943.2 Stilettoes in the Restaurant

This was still an issue, despite covers being bought, they do not always work and it is difficult to police. It was decided that flyers, giving historical information of the floor, are given to hirers so they can advise their guests as to why we make the request. It is hoped that this will have a positive response from people using the premises. SV to produce draft for December's meeting.

SV Dec Ongoing

943.3 Prizegiving

Congratulations were given to House and Sailing Section for an excellent Prizegiving Ball. Special mention was made of the students from Sussex University, whose

Comm ASAP Ongoing

enthusiasm made the evening. Commodore to write to thank them for their attendance and contribution.

943.4 Comments Book

One comment regarding hooks under the Bar. It was confirmed that there was no intention to install these as there will be sufficient hooks available on the wall. These are yet to be installed dependent on the redesign of the trophy cabinet.

944 MOORINGS & MAINTENANCE COMMITTEE

944.1 General Report

New gates should be ready to install soon after which agreement needs to be made regarding the barrier. Next large project are the pontoons at Southwick. It was confirmed that due to the, unfortunate, lack of hoist, the Boatswains had been able to deal with some of the backlog of their maintenance work.

944.2 Hoist Accident – Update

A meeting was held with all concerned to discuss the matter and a new procedure is being drafted and will be agreed before the hoist is back in operation. Currently there is a delay of some two weeks as the contractor has painted the pieces in the wrong order which means the hoist cannot yet be rebuilt. Club is considering whether they will seek restitution for possible loss of income because of this delay.

944.3 Electricity Metering Update

A contract had been given to Sureline for the installation of the Metermacs electricity meters. It is anticipated that these will be in place by the end of January. All affected to be written to before this date.

TL ASAP Ongoing

945 BUILDINGS MAINTENANCE COMMITTEE

945.1 General Report

It has been decided that there will be an annual refurbishment of the Restaurant Floor each January. A budget of £1,000 had been set. There was also some more work required at Southwick but this involved asbestos removal all of which in hand with David Golding overseeing.

945.2 Weather Station

Weather station kindly donated by Malcolm Threadgould. Action was now with House in order that it may be planned and installed once delivered.

House ASAP Ongoing

945.3 Funds Release – RER Cupboards

BMC were seeking release of funds in the sum of £3,500 for bespoke cupboards per details submitted to the meeting. If funds release agreed, should be in situ within

the month.

Proposed: Commodore Carried Unanimously

946 SAILING SECTION

In Tim Cork's absence, all his items were deferred to December's meeting.

947 DINGHY SECTION

Deferred to December's meeting as KH not present.

948 TRAINING/YOUTH/SAILABILITY

Deferred to December's meeting as KH not present.

948.1 Funds Release – New Projector

The current projector in the Training Room had expired. Training Principal was seeking funds release of up to £736.80 to purchase a replacement. It was agreed that best price would be sourced by KH and Dorian expected to be considerably less than sum requested.

KH ASAP Closed

Proposed: KH 2nd: LW Carried Unanimously

949 SOUTHWICK SAILING THROUGH HISTORY

949.1 General Report

David Skinner had written a report advising that he would give full details of the Historic England report at December's meeting, following their visit to the Southwick clubhouse.

Dski Dec Ongoing

950 PUBLICITY & MEMBERS

950.1 General Report

Nothing to report

950.2 New Members' Listing

Committee noted sad passing of Margaret Maskey. List read through.

Proposed: Commodore Carried unanimously

950.3 Life Membership

A query had been received by a Member regarding their possible eligibility to Life Membership. This item is discussed fully in the confidential minutes of the meeting. Membership Secretary to investigate and report to December's meeting.

JF Dec Ongoing

951 125 COMMITTEE

951.1 General Report

SV advised that as he was not invited to the latest meeting, he was unaware as to what progress has been made.

952 CORRESPONDENCE

952.1 Martin Jackson – Brighton Sea Cadets

Letter of thanks from Brighton Sea Cadets for the donation of a sail in “Moonlight Saunter” for their recent charity auction. The evening raised some £1600.

952.2 Adur Council – Tidal Wall

Notification received and the planning application has been submitted. There is a website for more information details of which will be distributed with the minutes.

952.3 Environmental Health

They had received a complaint from a resident regarding the noise of halyards slapping against masts in high winds. TL confirmed he had acknowledged their communication and asked if they could provide more information on the offending vessel the Club would investigate.

953 ANY OTHER BUSINESS

Commodore asked if any of the Directors Elect wished to say or ask anything they may do so.

953.1 Southwick Refurbishment

Ian Bush enquired as to the planned timescale for the work. Commodore advised that it was the intention to plan for the work when it would cause the least amount of disruption.

953.2 Board Nomination Forms

It was suggested that only having current Directors/Flag Officers signing off the forms may suggest cronyism. Any shareholding member is eligible to nominate another member for office. It was concluded that it was mostly other Board members who encouraged people to stand and further felt that proposers amongst the higher echelons of the club structure stood a better chance of success in a vote.

953.3 Door Closer on West Entrance

Confirmed that a more manageable one is being sought.

DG

ASAP

Ongoing

953.4 Restaurant Booking

A forthcoming booking, made whilst Simon was here,

requested that he still catered for the event. All agreed (after show of hands) that the contract was with the Club and that the Club would cater. PH to advise.

PH ASAP Closed

953.5 New Years Eve

Advised all wishing to attend the New Years Eve Party to book early with Jacqui. Tickets go on general sale on Monday 23rd.

953.6 Distribution of Board Papers

Secretary asked whether the Board would like to have the papers distributed via "Dropbox" instead of as attachments with an email. All agreed to keep current arrangement as some less familiar with the technology.

954 Date of Next Meeting

Monday 21st December in the Restaurant.

Secretary advised that at January's meeting the photographer would be present to take photos of the Directors Elect and any who required a new photo. Cowes Rig was required.

There being no further business, the meeting closed at 2305

I agree the above to be a true summary of the meeting.

